

ERIE COUNTY WATER AUTHORITY
 AUTHORIZATION FORM
 For Approval/Execution of Documents
 (check which apply)

Contract: _____ **Project No.:** 201800199
Project Description: Furnish and Deliver Various Wood Products to the ECWA
For One Year from November 1, 2018 to October 31, 2019

Item Description:

Agreement Professional Service Contract Amendment Change Order
 BCD NYSDOT Agreement Contract Documents Addendum
 Recommendation for Award of Contract Recommendation to Reject Bids
 Request for Proposals
 Other _____

Action Requested:

Board Authorization to Execute Legal Approval
 Board Authorization to Award Execution by the Chairman
 Board Authorization to Advertise for Bids Execution by the Secretary to the Authority
 Board Authorization to Solicit Request for Proposals
 Other _____

Approvals Needed:

APPROVED AS TO CONTENT:

Department Head *Robert L. Littlefield, Jr.* Date: 11/19/18
 Risk Manager _____ Date: 11/19/2018
 Director of Administration *Robert L. Littlefield, Jr.* Date: 11/19/18
 Executive Engineer *Murphy* Date: 11/19/18

APPROVED AS TO FORM:

Legal *Margaret A. Murphy* Date: 11/19/18

APPROVED FOR BOARD RESOLUTION:

Secretary to the Authority *[Signature]* Date: 11/20/18

Remarks: Unit price contract.

Resolution Date: _____ **Item No:** _____



ERIE COUNTY WATER AUTHORITY
INTEROFFICE MEMORANDUM

November 19, 2018

To: Terrence D. McCracken, Secretary to the Authority
From: Robert J. Lichtenhal, Jr., Deputy Director *RJS*
Subject: Furnish and Deliver Various Wood Products to the ECWA
for One Year from November 1, 2018 to October 31, 2019
ECWA Project No. 201800199

On October 15, 2018, the Authority advertised a contract for purchase of various wood products, including hardwood stakes, wedges, dump truck side boards, and hardwood blocking necessary for daily field operations of Line Maintenance crews.

On Tuesday, November 6, 2018, the Authority received two bids for the above referenced contract. The bids were reviewed and mathematically checked and the low bidder was Southtown Supply, Inc. (\$26,732.50). This contract does not have MBWE, insurance, or Wage Rates requirements.

Since this is Invitation to Bid ("Short Form"), the contract has already been executed by the Contractor and needs to be executed by the Chairman pending Legal approval and Board Resolution to award and execute the contract.

Attached please find the following documents:

- ECWA Authorization Form.
- ECWA Recommendation for Award of Contract.
- Bid Tab.
- Three copies of the Invitation to Bid, already executed by Southtown Supply, Inc. for execution by ECWA Chairman.

RJL:jmf

Attachments

cc: R.Stoll

PUWA-982-1801-I-186

**ERIE COUNTY WATER AUTHORITY
RECOMMENDATION FOR AWARD OF CONTRACT**

Contract: _____ Project Description: <u>Furnish and Deliver Various Wood Products to the ECWA for One Year</u> <u>From November 1, 2018 to October 31, 2019.</u>	Project No.: <u>201800199</u>
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CONTRACT AWARD	
Contractor/Supplier:	<u>Southtown Supply, Inc.</u>
Award Amount:	<u>\$26,732.50</u>

BID SUMMARY	
Date advertised for Bids <u>10/15/2018</u>	Date of Bid Opening <u>11/06/2018</u>
Bidder	Total Bid Amount
<u>Southtown Supply, Inc.</u>	<u>\$26,732.50</u>
<u>T&F Consulting</u>	<u>\$35,285.50</u>
Attachments:	<input checked="" type="checkbox"/> Bid Tabulation <input type="checkbox"/> Consultant's Recommendation

BUDGET:			
<input type="checkbox"/> Capital	<input checked="" type="checkbox"/> O & M	Unit No.: _____	Budget Item No.: _____
<input type="checkbox"/> Capital	<input type="checkbox"/> O & M	Unit No.: _____	Budget Item No.: _____
<input type="checkbox"/> Capital	<input type="checkbox"/> O & M	Unit No.: _____	Budget Item No.: _____
<input type="checkbox"/> Capital	<input type="checkbox"/> O & M	Unit No.: _____	Budget Item No.: _____

WMBE APPROVAL (If Applicable):		
<input type="checkbox"/> Affirmative Action Officer	<u>N/A</u>	Date: _____

Remarks: _____ _____ _____

BID OPENING

PROJECT:

FURNISH AND DELIVER VARIOUS WOOD PRODUCTS TO THE ERIE COUNTY WATER AUTHORITY FOR ONE YEAR FROM November 1, 2018 to October 31, 2019
201800199

ADVERTISED SOURCE:

NYS CONTRACT REPORTER

DATE:

10/15/2018

BID OPENING:

November 6, 2018 at 11:00 a.m.

Bidders	Total Bid Amount
Southtown Supply Inc. 190 Lake Avenue Blasdell, New York 14219	\$26,732.50
	No bid bond required
T and F Consulting 138 Van Nostrand Jersey City NJ 07305	\$35,285.50
	No bid bond required

R. Lichtenthal
L. Molina
L. Lester

T. Fabozzi
M. Gil
Files